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## **Job Description: Dry Bean Operations**

### **Position Summary**

Michigan Agricultural Commodities is seeking a full-time hourly Dry Bean Operations employee for the Breckenridge location. Breckenridge is the largest of the MAC facilities and this role provides a unique opportunity to grow within the organization. MAC is a progressive leader in the grain industry, continually investing in our facilities and employees to expand our footprint across Michigan. The ideal individual for this role will have experience or interest in agriculture, demonstrating a desire to utilize skills to positively impact the company and customers.

**Scope of Responsibilities:** Must work in coordination with peers and supervisors to successfully complete daily soybean processing. Daily soybean processing include (but are not limited to) operating processing equipment, housekeeping activities, shipping and receiving of product, and basic equipment maintenance. Ensure all housekeeping procedures are followed in all areas of responsibility.

### **Job Requirements:**

- **Safety:** It is the policy of MAC to provide a safe and healthy workplace. The ability to perform all tasks in a safe manner and in accordance with company policy is essential. All company policies and procedures to be followed.
- **Dry Bean Operations:**
  - Maintain an understanding on how the plant is set up and how product moves between each piece of processing equipment
  - Adhere to all food safety policies, procedures and responsibilities
  - Assist with the loading of boxcars, containers and van trailers
  - Grade inbound and outbound product; determine if quality issues exist
  - Assist with bin measurements and other inventory count procedures
- **Housekeeping:**
  - *Dust Control:* Maintain dust inside and outside the plant at minimal levels
  - *Product Spill Control:* Clean up spilled product as soon as possible; return spilled product to inventory or move it to a safe area
  - *Facility Appearance:* Take steps to maintain and enhance facility appearance
  - *Insect control program:* Become familiar with location of traps and how to check them
- **Equipment Operation and Maintenance:**
  - Understand how processing equipment works and its necessary components to be able to understand when maintenance is needed
  - Conduct basic maintenance
- **Physical Requirements:** Physical condition must not limit the ability to climb (highest point 100'), lift at least 100#, or get in and out of confined spaces, which is necessary to perform the basic tasks of this position. Some operations require the wearing of protective gear that may seem heavy or restrictive. Good vision and hearing are essential to personal safety and the safety of co-workers.
- **Other tasks as assigned**

### **Desired Skills/Competencies**

- Physical strength and endurance
- Ability to use necessary tools and machines
- Comfortable working in variable weather conditions

- Able to handle fast pace of busy harvest season
- Minimum high school degree required

\*This job description should not be construed as an employee contract. Management retains the right to employ-at will.

\*Michigan Agricultural Commodities is an equal opportunity employer dedicated to a policy of nondiscrimination in employment on the basis of race, color, religion, sex, national origin, age, disability, veteran status, genetic information, or other group status protected by Federal, State, or local laws.