



*michigan agricultural commodities, inc.*

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Lansing MI 48917

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[www.michag.com](http://www.michag.com)

## **Job Description: Lansing Intern**

### **Working Conditions:**

- Internship Employment                      Hourly Wages
- Hours: 40-hour weeks, Monday through Friday. Nights and weekends during harvest may be required.
- Location: Lansing

**Supervision:** Reports to Corporate Hedger. Merchandising Manager provides additional direction.

**General Description:** The MAC Lansing internship is designed to provide a real-life experience for students to gain exposure in working in a grain trading office, from clerical to accounting to merchandising. Experience includes a variety of different tasks, with a goal to cross-train an intern to benefit from as many different experiences as possible, with primary training on the hedge desk. The exact role of an intern varies based upon the location they will work out of. We also try to offer learning opportunities directly related to the career interests of each individual intern. The Lansing intern is an office-based position with a focus on grain buying, merchandising and hedging.

### **Scope of Responsibilities & Job Requirements**

- Participation in summer long merchandising experience
- Hedge desk training and support
- Bid collection and bid sheet distribution
- Gain understanding of grain ticket and settlement process
- Futures and options education
- Market data review
- Financial accounting and management support
- Special projects for merchants and management as needed
- Other duties as assigned

### **Desired Skills/Competencies**

- Demonstrate strong verbal and written communication skills
- Motivation to learn new skills and information
- Organizational and attention to detail skills
- Ability to self-direct and time management
- Pursuing a bachelor's degree in agricultural related discipline

\*This job description should not be construed as an employee contract. Management retains the right to employ-at will.

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